

Old Noarlunga Primary School

Learning at Home

Term 2 2020



Government of South Australia
Department for Education



The purpose of this document is to outline the procedures for continued delivery of learning programs for students learning at home for term 2 onwards.

Learning at Home

At Old Noarlunga Primary School we will use the following platforms.

R-3

R-3 students will have 4 platforms for Home Learning.

- Paper materials - predominately
- Class Facebook page – Parents please refer to Class Facebook pages for updates
- Webex video conferencing sessions – these session times will be communicated by the class teacher.
- Online Learning Links – provided by the class teacher

Paper materials

Paper based materials will be provided for all students in R-3 for a period of 2 school weeks at a time.

Collection method

Please collect packs at 10am on Monday Week 1, Term 2.

Please collect these packs via Drive-thru from the Staff Carpark. Enter from the Eastern end of Malpas St.

Please remain in your car. Tell the staff your child's names and the staff will provide you with your packs.

Return and Collection Method

Please return and collect packs at 10am on Friday even weeks of the school term, other than Thursday June 4th.

Please return and collect these packs via Drive-thru from the Staff Carpark. Enter from the Eastern end of Malpas St.

Please remain in your car.

Place packs you are returning into the box provided.

Tell the staff your child's names and the staff will provide you with the pack for the next 2 weeks.

Term 2	Monday	Tuesday	Wednesday	Thursday	Friday
1	School returns Collect packs at 10am	April 28	April 29	April 30	May 1
2	May 4	May 5	May 6	May 7	May 8 Return and collect packs at 10am
3	May 11	May 12	May 13	May 14	May 15
4	May 18	May 19	May 20	May 21	May 22 Return and collect packs at 10am
5	May 25	May 26	May 27	May 28	May 29
6	June 1	June 2	June 3	June 4 Return and collect packs at 10am	June 5 Student Free Day
7	June 8 Queen's Birthday Public Holiday	June 9	June 10	June 11	June 12
8	June 15	June 16	June 17	June 18	June 19 Return and collect packs at 10am
9	June 22	June 23	June 24	June 25	June 26
10	June 29	June 30	July 1	July 2	July 3 Return packs Early Dismissal 2.10

Years 4-7

Students in Years 4-7 will be doing Home Learning through 3 platforms

- Google Classroom – predominately. This will include a classroom for Specialist lessons – Japanese, PE, Music
- Class Facebook page – refer to Class Facebook pages for updates
- Webex Video conference sessions – these session times will be communicated by the class teacher

Please contact your child's class teacher if you require paper based learning materials for your child in Years 4-7.

Accessing Google Classroom for Years 4-7

Google Classroom will be used by all classes from Years 4-7. Through Google Classroom, students can:

- access tasks
- submit completed work
- communicate with classmates and their teacher regarding tasks
- access feedback and scores for completed tasks

A device with an internet connection is required.

1. To logon to Google Classroom, go to www.google.com.au.
2. Click on the blue "Sign In" button in the top right corner of the screen. (If this does not appear, then refresh the page).
3. Your child should then enter their normal computer login, followed by @onps.sa.edu.au (for example student@onps.sa.edu.au).
4. Your child should then enter their normal password.
5. The "Sign In" button will now change to a coloured circle with your child's initial. All of the apps, including Google Classroom are accessible from the nine square (waffle) symbol in the top right corner.

All login details will be provided by your child's class teacher. While laptop or desktop computers are most suitable for using Google Classroom, apps can be downloaded for all devices.

Accessing Cisco Webex for Video Conferencing Sessions

Webex is the preferred video-conferencing app for the Department for Education. It will be used regularly for classroom teachers and students to communicate with children and parents at home.

Webex is available on all devices, but will require the download of an app.

1. Your child's teacher will provide you with a link and set times to access the Webex video meeting.
2. At the correct time, click on the link you have been sent.
3. The first time you access Webex, you will be asked to download an app. Download the app onto your device.
4. You will be asked if you want to allow Webex to access your devices camera and microphone. You will need to allow this if you wish to participate in the video meeting.
5. Once the app has installed, and you have allowed access to your camera and microphone, you will be asked to enter your name and email address.
6. You will then be placed in a "waiting room" until the teacher is ready to begin the meeting.
7. If you are late arriving at a meeting, the teacher can still approve your entry to the meeting.

Attendance

R-3 student attendance will be marked for each Webex video conference session. Students are required to have regular contact with their teacher in this way.

Student engagement with the paper materials will also be monitored for completion when the packs are returned each fortnight.

Students who are not at the scheduled video conference will be marked as U-Unexplained

Year 4-7 student attendance will be marked for each Webex video conference session.

In addition class teachers of students in Years 4-7 will be tracking and monitoring student activity on Google Classroom.

Students who are not at the scheduled video conference or who are not online each day in Google Classroom will be marked as U-Unexplained.

Parents are required to notify the Front office via phone, email or Skool Bag if their child will not be attending the scheduled Webex sessions and the reasons why. ie. Family reasons, Illness etc

Follow up attendance

All absence from the Webex sessions longer than 2 days without explanation will be referred to the Principal.

Communication with the Class teacher

Class teachers can be contacted via class Facebook pages where appropriate or direct to the class teacher's school email address, unless directed otherwise. All communication will occur between 8.00am and 4.00pm.

Requirements

Students Learning at Home

R-3

R-3 students Learning at Home will be required to do 180 minutes (3 hours) of Home Learning per day.

A suggested Timetable for R-3 is:

	Monday	Tuesday	Wednesday	Thursday	Friday
Block 1 60 minutes	Literacy Block	Literacy Block	Literacy Block	Literacy Block	Literacy Block
Break	Snack break plus Fitness or Play	Snack break plus Fitness or Play	Snack break plus Fitness or Play	Snack break plus Fitness or Play	Snack break plus Fitness or Play
Block 2 60 minutes	Mathematics Block	Mathematics Block	Mathematics Block	Mathematics Block	Mathematics Block
Break	Lunch break plus Fitness or Play	Lunch break plus Fitness or Play	Lunch break plus Fitness or Play	Lunch break plus Fitness or Play	Lunch break plus Fitness or Play
Block 3 30 minutes	Integrated Learning	Integrated Learning	Integrated Learning	Integrated Learning	Integrated Learning
Break	Fitness or Play Break	Fitness or Play Break	Fitness or Play Break	Fitness or Play Break	Fitness or Play Break
Block 4 30 minutes	Other Integrated Learning including Japanese PE Music etc	Other Integrated Learning including Japanese PE Music etc	Other Integrated Learning including Japanese PE Music etc	Other Integrated Learning including Japanese PE Music etc	Other Integrated Learning including Japanese PE Music etc

Years 4-7

Students in Years 4-7 will be required to do 270 minutes (4.5 hours) of Home Learning per day.

A suggested Timetable is:

	Monday	Tuesday	Wednesday	Thursday	Friday
Block 1 90 minutes	Literacy Block	Literacy Block	Literacy Block	Literacy Block	Literacy Block
Break	Snack break plus Fitness or Play	Snack break plus Fitness or Play	Snack break plus Fitness or Play	Snack break plus Fitness or Play	Snack break plus Fitness or Play
Block 3 90 minutes	Mathematics Block	Mathematics Block	Mathematics Block	Mathematics Block	Mathematics Block
Break	Lunch break plus Fitness or Play	Lunch break plus Fitness or Play	Lunch break plus Fitness or Play	Lunch break plus Fitness or Play	Lunch break plus Fitness or Play
Block 3 90 minutes	Integrated Learning including Japanese PE Music etc	Integrated Learning including Japanese PE Music etc	Integrated Learning including Japanese PE Music etc	Integrated Learning including Japanese PE Music etc	Integrated Learning including Japanese PE Music etc

Assessment

R-3

Students will return their paper packs each fortnight for feedback from the Class teacher. Class teachers will advise of the assessment pieces and processes for their class.

4-7

Students will submit their work in Google Classroom for feedback from the Class teacher. Class teachers will advise of the assessment pieces and processes for their class.

For assessment pieces that will contribute towards the students final grades in their mid-year and end of year report and for assessment pieces where teachers are doing formative assessment to inform next steps, Parents will be asked to sign a declaration stating that they have not assisted their children with the task.

Online Behaviour

To ensure the safety of staff, parents and students:

- All online contact between teachers, parents and students must relate only to teaching and learning via the documented methods.
- No participant will share their personal internet locations or personal matters via social media, internet posts or use private online chat rooms
- Participants will not create, upload or publish still images, moving images or audio recordings of video conferences or other communication.
- Staff are not to use their personal phones to contact parents or students
- Staff will only be available to respond to questions between 8am and 4pm.

Online Video Conferences

Staff will:

- Run a video conference session with their class minimum one time per week. (Unless the staff member is absent). Times will be communicated by the class teacher.
- Take an attendance record

Students will:

- Recognise that normal school expectations apply
- Engage respectfully in discussions
- Come prepared as required

- Access the video conference in a shared space at home ie. not from their bedrooms
- Not record or photograph any part of the conference
- Wear their school top

Parents will:

- Provide suitable support to log into the Webex video conference session
- Ensure that their children are accessing the video conference in a suitable shared space in the house free from unnecessary distractions and noise
- Avoid participating in the video conference session where possible.

Wellbeing

Despite the changes to daily operations, Old Noarlunga Primary School is still available to offer wellbeing services to support your child. If you have concerns about the wellbeing of your child and would like to arrange a time to discuss these, please contact the school on 08 8386 2093, or email joel.catchlove402@schools.sa.edu.au. Wellbeing Leader Joel Catchlove or Principal Melanie Jones will contact you via phone, or video link-up. All discussions with families will be documented to ensure that we follow up and provide appropriate support.

Our Pastoral Support Worker Chris Oxenham is also available by appointment. Please telephone the school or email chris.oxenham137@schools.sa.edu.au.

As COVID-19 has disrupted many elements of our lives, your child may experience elevated anxiety. The World Health Organisation recommends several strategies for parents and caregivers to support children at this time:

- Children may respond to stress in different ways such as being more clingy, anxious, withdrawing, angry or agitated, bedwetting etc. Respond to your child’s reactions in a supportive way, listen to their concerns and give them extra love and attention.
- Remember to listen to your children, speak kindly and reassure them. If possible, make opportunities for the child to play and relax.
- Keep to regular routines and schedules as much as possible, or help create new ones in a new environment, including school/learning as well as time for safely playing and relaxing.
- Provide facts about what has happened, explain what is going on now and give them clear information about how to reduce their risk of being infected by the disease in words that they can understand depending on their age.
- This also includes providing information about what could happen in a reassuring way (e.g. a family member and/or the child may start not feeling well and may have to go to the hospital for some time so doctors can help them feel better).

Included in the Home Learning resources provided by staff will also be a number of activities to promote physical activity, mindfulness and wellbeing. These will be an important element of the home learning program.

In addition, there are a number of resources and support services available online or via telephone:

Be You: [COVID-19 supporting educators, children and young people](#)

headspace (information for young people): [how to cope with stress related to Novel Coronavirus \(COVID-19\)](#)

Beyond Blue: [looking after your mental health during the coronavirus outbreak](#)

The Australian Psychological Society: [advice about maintaining positive mental health during the outbreak](#)

The following services can provide mental health support 24 hours a day:

Kids Helpline 1800 55 1800

Life Line 13 11 14

Beyond Blue 1300 22 46 36

Headspace 1800 650 890

Old Noarlunga Primary School is progressing with developing wellbeing and learning support plans (such as OnePlans) for children that require these. The school will contact the relevant families to discuss next steps throughout Term 2.

Support for Students with Disabilities

We are currently developing a timetable where our SSOs can provide support for students with disabilities as they work from home and we will communicate the specific arrangements with each family, as soon as we finalise these arrangements.

e safety

For further information please go to: <https://www.esafety.gov.au/key-issues/covid-19>

How to help your children stay safe online

Has your child's daycare or school shut down? Have holidays started early? Are you playing it safe or just staying home with the kids more because their usual activities have been cancelled?

Whatever the reason, COVID-19 is likely to mean young people spending more time at home, and online. There are a lot of great ways they can use connected devices to learn and play, but there are also risks that you can help them avoid.

eSafety has a wide range of advice for [parents and carers](#) covering common online safety issues like managing screen time, cyberbullying, inappropriate content, sending nudes and contact from strangers.

Here are some steps to help protect young people.

1. Start the chat

It's not possible to be at your child's side every second of the day, so it's important to talk with them about online safety issues to help develop their critical thinking and ability to make good choices. It's also good to let them know they can come to you for help if they have any concerns. You may feel they know more about the latest technology than you do, but you have more life experience to guide them.

- Take the opportunity to [set some boundaries](#) around when and where they can use devices like tablets, smart TVs and gaming consoles, to help limit potential tech tantrums — you could even fill in an Early Years [Family Tech Agreement](#).
- While you are all at home more, it's a great time to co-view and co-play with your kids, so you can understand what they are doing and experiencing online.
- Learn about the games, apps, social media and platforms they are using at [The eSafety Guide](#), including how to protect their information and report inappropriate content or conduct.
- Encourage them to explore eSafety's targeted advice for [kids](#) (primary school) and [young people](#) (secondary school).
- Check eSafety's tips for talking with your child about [tricky personal subjects](#) like online pornography.

2. Use parental controls and safe search options

[Parental controls](#) can help block your child from accessing specific websites, apps or functions. They can also monitor your child's use of connected devices and set time limits. But beware! You cannot always rely on them — they should be used in combination with other online safety strategies.

- Parental controls are available on most tablets, smartphones, computers, TVs and gaming consoles.
- You can also download family safety controls or buy robust filters out of the box.
- You can set up child-friendly search engines, or select safe search settings on digital devices, to help prevent your child from stumbling across inappropriate sites and content.

3. Check smart toy settings

It's surprising how many toys or devices can connect online these days, from drones and smart teddies to tablets and wearables. While they can be both entertaining and educational, they can reveal your child's personal details and location — and allow other people to contact them without you knowing. You can help keep them stay safe by:

- setting strong passwords
- turning off location settings
- limiting the amount of personal information shared.

The [eSafety Gift Guide](#) has advice on what to check for and how to stay safe.

4. Look out for unwanted contact and grooming

Unwanted contact is any communication that makes your child feel uncomfortable or unsafe, even if they initially welcomed the contact. It can come from a stranger, an online 'friend' or even someone they actually know. At worst, it can involve 'grooming' — building a relationship with the child in order to sexually abuse them.

You can help by:

- making sure their accounts are private — including chat functions on games
- encouraging them to delete requests from strangers and any contacts they don't know in person
- reporting and blocking anyone suspicious on a website or service
- remembering that if they become aggressive or threatening you should contact your local police.

5. Know the signs of cyberbullying

Kids who are bored by long periods at home can pick at each other, and that happens online too. So it's important to keep an eye out for **cyberbullying**. It can include mean posts, comments and messages, as well as being left out of online group activities like gaming.

- Remember, when they are away from school, kids have less access to their usual support systems, including friends, teachers and counsellors.
- eSafety research shows that 14 is the average age of kids who are cyberbullied, girls are more likely to be affected than boys and the person doing the bullying is generally someone they know from school.
- Watch out for signs like your child or teen appearing upset after using their mobile, tablet or computer, being unusually secretive about their online activities or becoming withdrawn.
- Cyberbullying can make social isolation worse and the longer it continues, the more stressed kids can become, impacting on their emotional and physical wellbeing.

What to do if your child is being cyberbullied

As parents, our first instinct may be to ban our children from social media, disable the wi-fi or turn off the data access. But this can actually compound the problem, making your child feel as if they're being punished and heightening their sense of social exclusion.

There are four simple steps that can help minimise the harm:

- report the cyberbullying to the social media service where it is occurring
- collect **evidence** of the cyberbullying material
- if the material is still public 48 hours later, make a [report to eSafety](#) — we work with social media platforms to have the harmful content removed.
- block the offending user.